

CHICOPEE HILLS PUBLIC SCHOOL
SCHOOL COUNCIL MEETING
Tuesday, February 26, 2019
Location: Learning Commons

Attendees: Cathy Lapar, Erica Quayle, Pam Drews, Amanda Morgan, LeeAnne Andriessen, Peter Trybus,
Regrets: Brooke Robinson, Lori Bowes, Sharan Sangha

Need to approve and pass the Minutes from last meeting

- Can't approve because of financial questions
- Deferred to the next meeting April 16

I. Principal's Report - LeeAnne Andriessen

a) Current extra-curricular activities

- There are at least 26 activities available
- Activities include: Chess club, Dungeons and dragons, Kodaly, basketball (boys and girls), guitar club, Me to We, ECO Club, Neighbourhood kids, volleyball (boys and girls), soccer (boys and girls), field hockey (girls), science club, Spheros club, Caribou math, Performance choir, Glee club, leadership club, etc.
- All activities occur outside of school hours.
- All activities are run by teachers, they have volunteered their time
- All activities involve students in grades 3-4 and up.

b) March 31

– all numbers for student enrolment for September must be admitted to school board by this date

c) Parent Surveys:

- Survey going out in April to the parents regarding placement for their child for September
- Not all parents need to do this survey
- It is an opportunity for parents to share information about their child in order to be successful
- It is an opportunity to make staff aware of peers who would be helpful or impede success
- It must be shared by the end of April because put the classes together in May because to make changes in June or September is quite difficult

II. Math Night - Peter Trybus

April 11, 2019

- A number of teachers have already signed up – but not as much as last year, but last staff meeting was cancelled due to weather
- Tentative from 6:15-7:45

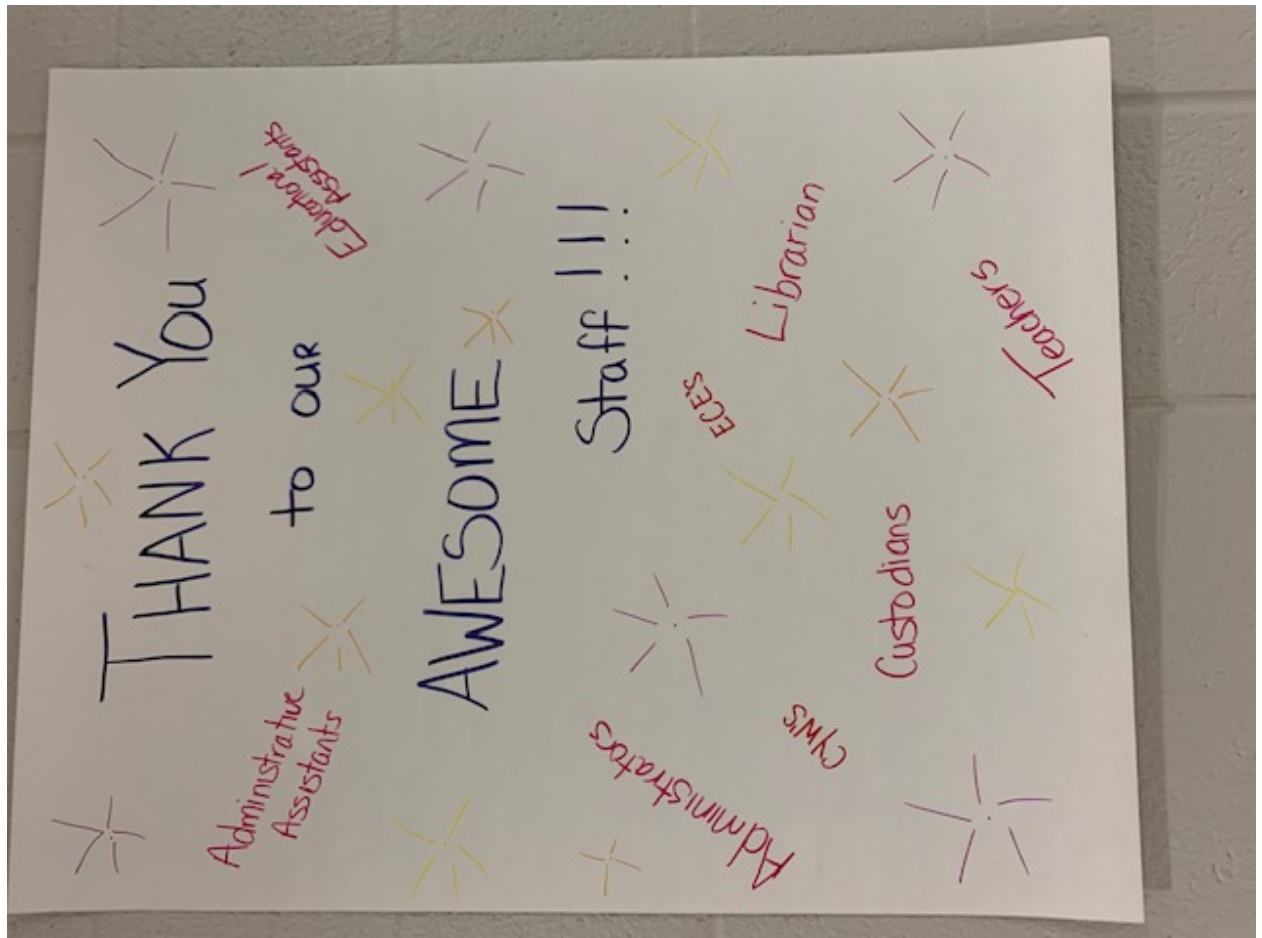
Activities will include:

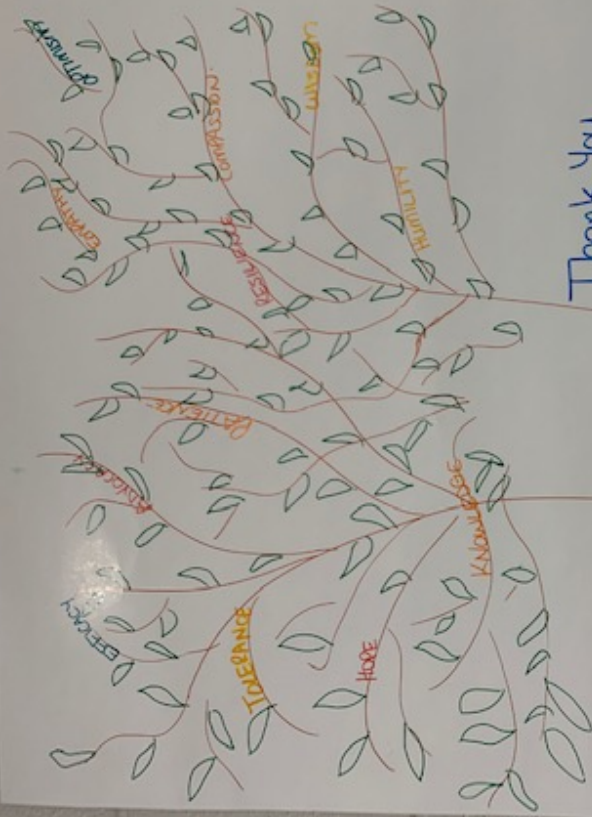
- a) Estimation station: donations from teachers – ex. Jars of candy

- b) Graffiti wall in front foyer
 - c) Learning commons will have math games
 - d) Hands on coding activities for students with Chrome books
 - e) Math Up presentation in Room 214
 - f) Kindergarten teachers will be doing kindergarten math games
 - g) Board games that promote math going on around the school
- Looking at bringing in an outside resource – math/activity/presenter – still in process of putting it together
 - School Council welcome to participate

III. Staff Appreciation - Erica Quayle

- Huge thank you to John Tsintaris for providing the food
- Thank you to those who contributed to the trinkets for the staff
- “photos” of trinkets to be added
- Flowers were given to the administration assistants





Thank You
to our teachers
who plant seeds of
knowledge that last a
lifetime.

THANK YOU

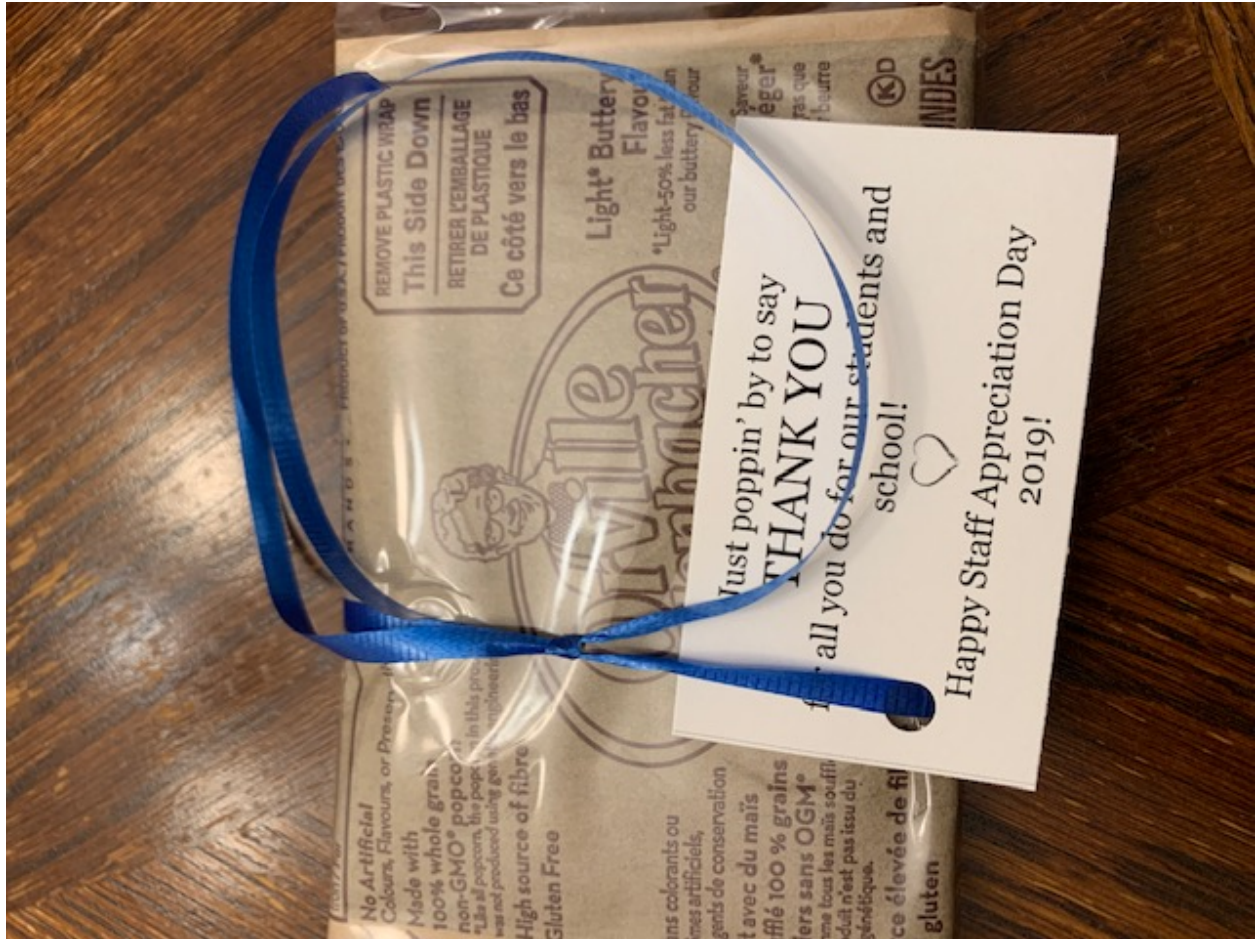
to Our

CUSTODIANS

For

KEEPING OUR SCHOOL

SPOTLESS!




REMOVE PLASTIC WRAP
This Side Down
RETIRER L'EMBALLAGE
DE PLASTIQUE
Ce côté vers le bas

Light® Buttery
Flavor

*Light-50% less fat than
our buttery flavor



On the Border

Just poppin' by to say
THANK YOU
for all you do for our students and
school! 

Happy Staff Appreciation Day
2019!

No Artificial
Colors, Flavours, or Preservatives
Made with
100% whole grain
non-GMO* popcorn
*As all popcorn, the popcorn in this product
was not produced using genetic engineering
High source of fibre
Gluten Free

ins colorants ou
ces artificiels,
gents de conservation
t avec du maïs
fflé 100 % grains
ers sans OGM*
me tous les maïs souffi-
duit n'est pas issu du
génétique.
ce élevée de fi
gluten

ND
ND

THANK YOU

for sticking
with our students and
helping them learn!!



Happy Staff Appreciation Day
2019!





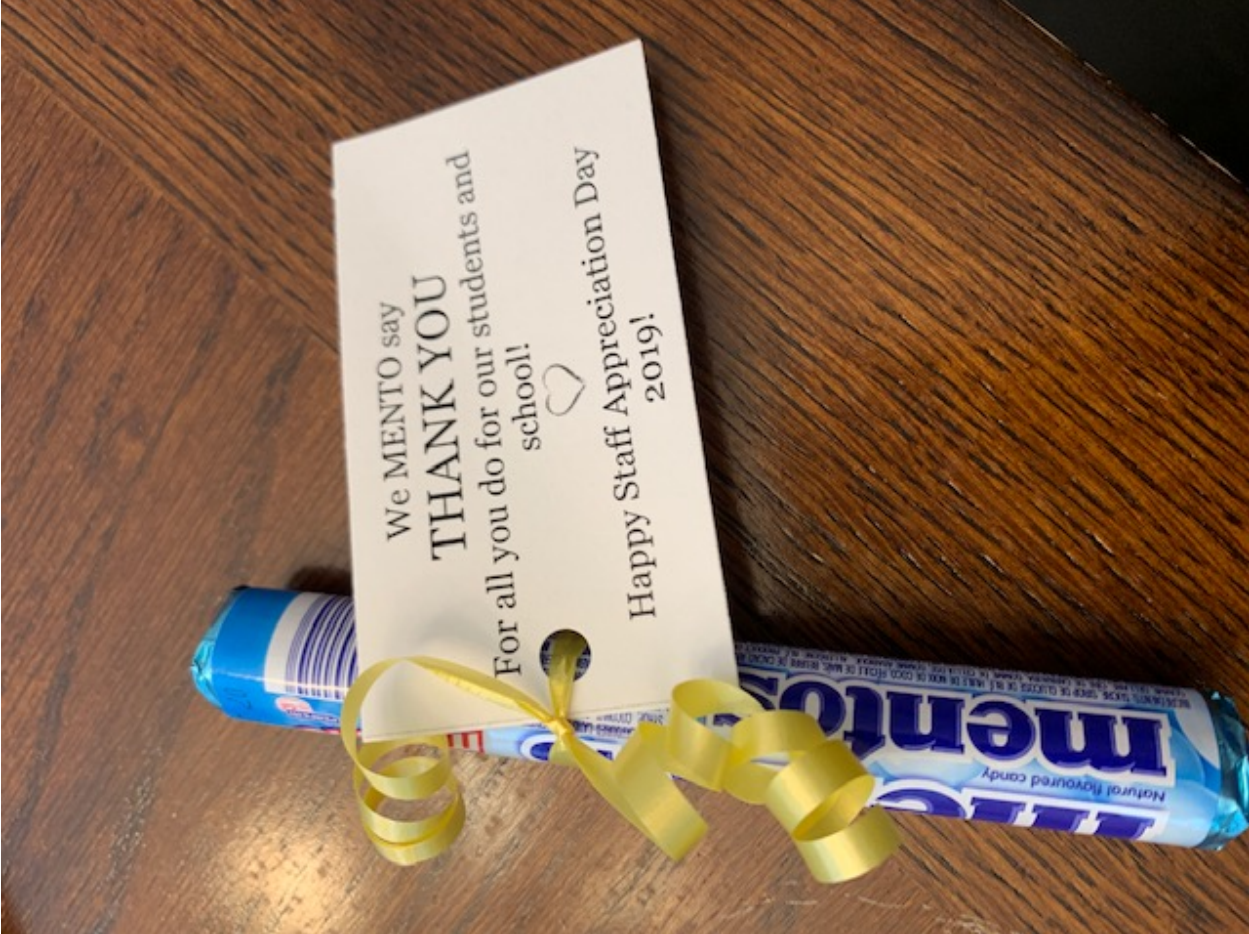
Our notes say that you are one great teacher!

THANK YOU

for all you do for our school



Happy Staff Appreciation Day
2019!



We MENTO say
THANK YOU
For all you do for our students and
school!



Happy Staff Appreciation Day
2019!



You are the HIGHLIGHT of our
school! **THANK YOU**
for all you do!!
♡
Happy Staff Appreciation Day
2019!



IV. **Budget & Financial** - Dave Linnerth & Lindsey Taylor

Quick snapshot

Profits:

Last over from last year: \$1227.93

QSP: \$4854.54

Fall Book Fair: \$1800

Expenses:

Book Fair presenter: \$200

Home Reading \$7000

Balance \$1910.00

Last year we had approved \$5000 towards the placement of the paving stones, but the school paid for that, so there is now an extra \$5000 left over from last year

Financial Plan:

Goals:

- A) short term: Home reading and outdoor equipment
- B) long term: outdoor learning

Home Reading Program/Literacy:

Home Reading Total Cost: \$35,000

Contributions from last year: \$7000

Contributions from 2018-2019 \$7000

Dance-a-thon \$5000

Estimate from Read-a-thon \$5000

Balance at the end of 2018-19 school year to raise: \$11,000

Proposed Motion: We move to approve the allocation of \$7000 to the home reading program with the intention of applying the money in the following order: Gr 2, SK, Gr 3, JK then French

We don't have quorum to vote tonight!

Outdoor Equipment:

Purchase bins in the spring

Don't have estimates at this time

More information to come next meeting

Long-Term: Outdoor Learning

Plan to move towards achieving our goals:

1. Establish joint committee (parents, council, teachers, administration, WRDSP facilities management)
2. Survey to parents, students, teachers, community – it will be a survey of “doable” options and have parents rank what they would like to see)
3. Survey results back to committee
4. Clarify vision (site trips, research, outreach, survey results)
5. Hire contractor and develop phases
6. FUNDRAISE!

The hope is to work through phases 1-5 by the Fall

There is a lot of work to get this moving ahead

Joint Committee:

- No date for the joint committee yet
- The committee will require a lengthy 2 year commitment
- Meetings will be approximately one time per month

- Meetings will take place around 3:45pm (requires flexibility of scheduling) - will address this with staff

Colleen Bishop has a lot of experience writing surveys and is willing to help with that option

Funding Strategy:

- Importance of putting money aside today for outdoor learning so we are ready to move at different phases
- More to come after next meeting
- Need to start putting away now for long term goals or we will never be there
- This is a very big project – kindergarten areas cost around \$80,000 (very rough estimate)
- Back lot will be over \$100,000 (very rough estimate)

Corporate Donations:

LeeAnne currently has two corporate donors available
 We need a vision before corporations will contribute
 Working through how to recognize the corporations within the rules of the Board of Education
 Most of the money will come from the corporations

One of the big decisions will need to be where to focus – what area to start first?

First part will be to meet with Facilities Management – to learn about the rules that they have

- v. **Dance-A-Thon** - Amanda Morgan
 Donations were accepted through cash/cheque, WEFI, School day

Total amount of profits: \$8572.25

Primary \$5379.50 – average \$16 per student
 French Immersion class \$762 – only taking half of this – half will go into English home reading, average of \$33 per student
 Junior \$1743.75 average \$8.00 per student
 Intermediate \$687 average \$4 per student

Expenses: \$450 for DJ
 Glow bracelets \$120

Raised \$8002.25

- Primary dollars will go into Home Reading
- French Immersion will put half into Home Reading
- Junior dollars will go towards technology – Chrome books (currently we have 1 for every 2 students – want to increase that number); possibly go into purchase of raisers for the stage
- Intermediate dollars will go into technology

Scheduled the day with the grades going into the gym for an hour at a time

Had to make sure that at least 50% were dancing during that time
Everyone had an hour at a time in the gym

- VI. Travel Committee** - Colleen Bishop
Meeting was cancelled last month due to weather
No further update
Next meeting March 5 at 6:30 pm

Topics to be discussed at next meeting:

- a) Close calls at the Corfield and Lackner crossing
- b) Concerns about Kiss n Ride not being used properly and enforcement
- c) New signs installed for kiss n ride

Walking school bus is occurring Wednesday mornings
It is going well

Requests have been made to have by-law officers to enforce signage
Parents can call by-law to request them to come and assist (problem times: 3:20-3:45 and 8:50-9:15)
By-law can ticket wherever there is signage
Kiss n Ride is still a BIG problem

Share the Kiss n Ride video at Kindergarten night and all school events!!!! – repost as well

- VII. WRAPSC/PIC** - Richard Wallace
- A lot of issues were discussed that aren't relevant to our school – ex. rezoning
 - Be vigilant about cuts to government funding and where your tax dollars are going
 - Provincial government is doing a good job requesting feedback about where your education dollars go
 - Introduction of the vaping policy – same policies re: alcohol and marijuana

VIII. Events: - Cathy Lapar

- a. Read-A-Thon** - Brooke Robinson
- Run for the Month of march
 - The packets have been sent to the classrooms
 - Packets were prepared by Brooke and Lori
 - Instructions will go out on School Day
 - Kids will get sponsors for reading – same as last year
 - Piggybacking with a book fair
 - Last year the read-a-thon brought in \$5600
 - Last year the three top selling classes got outdoor bins of equipment – this year the prizes will be awarded to the three classes with the highest percentage of participation (not donation)

amounts) . Participation will be determined by the number of students who have contributed a booklet with a goal and they have tracked their reading.

- Cash donations will only be accepted on April 3 – money counters available on that date (teachers and staff can not hold on to money)

b. Kindergarten Night

May 16, 2019

- Staggered entrance has been cancelled for all of Waterloo Region
- All children will start on the same day (first day)
- Mostly an initiative by parents – they found staggered entry too confusing
- Upside: established routine, extended day already going, everyone starts at the same time

c. Jump Rope for Heart

- not discussed

d. Spring Concert

- No proposed date
- No commitment yet
- Will keep us updated as to whether it is going to happen

e. Grade 8 Graduation

- Quick presentation by Erica Quayle
- Proposal for School Council to develop an award.
- First draft of the award criteria has been developed and will be sent out to the Council by email for comments

f. Year End Event - Cathy Lapar

May 30

Active Hearts and Active Minds

- Time: 6:00-8:00
- All free activities

Confirmed: Kitchener Kicks (Chinese dragon) – they will be on the turf

Tex from the Kitchener Rangers

Kitchener Panthers - if no game scheduled

Kitchener Titans

Mega Cone Creamery – food truck

Irene Pace – dietician presentation

Mike Farwell will attend – will give him a donation at the end of the night – tie in with his Farwell for Hire campaign – possible auction for gift baskets – each grade to have a theme for their basket to contribute towards the basket – to be determined – contributions from auction goes to his campaign (give him a percentage from the auction)

Other food trucks confirmed Indian, Jamaican and John's (The Grill on the Go) confirmed coming

Other Ideas:

- Bouncy Castle
- Zumba
- Mediation
- Fire trucks/police cars
- Erik Traplin for entertainment for younger kids
- Face painting – possible grade 7 & 8 students

Hurdle: volunteer base is dwindling – same people doing all of the work

How do we generate volunteers?

- a) Add volunteer sign up on School Day when an event is advertised
 - b) Survey on School Day for parents to be able to volunteer to develop a roster?
 - c) Send out the dates for the events in September and a reminder in January when the events are happening and have opportunity to sign up at the time
 - d) "We need you" announcement on School day with a list of duties
 - e) Send out paper announcement
- No raffles will be conducted because any raffles require a licence from the city and auctions do not require a licence

Pam Drews and Amanda Morgan – willing to help out that night

Possible Jobs to Prepare:

1. Manage the Auction & Mike Farwell (3 people) include: Preparation of baskets for Auctions: Amanda, Maria, Lindsey and Cathy
2. Contact local groups for presentations or do activities (3 people)
3. Manage the first floor events (2 people)
4. Manage the second floor events (2 people)
5. Manage the third floor events (2 people)
6. Manage outdoor activities (2 people) - Elaine
7. Organizing/assigning events to school locations (Lee Anne & Peter)
8. Manage food trucks (1 person) - John Tsintaris
9. Set up – Lee Anne & Peter
10. Clean up – Maria, Lindsey, Pam (remove posters, signage, gym tables removed)

Have the Grade 7 & 8s make the posters

Volunteers to sign up for a minimum of 30 minute intervals – don't tell people their tasks at time of sign up but call and email them after they sign up to assign the tasks

- May need to rent a couple of PA systems
- Need to develop job descriptions for the volunteers and do up a sheet for each volunteer
- Need to develop a timetable for everything

g. Book Fair - Cathy Lapar

- Materials arrive this Thursday February 28
 - Will run 9-3:30 Monday- Wednesday (March 4-6)
 - Materials will be picked up on March 7 – don't want the material to sit here over March Break
 - School Day announcement will go out tomorrow
 - Payments for books will be cash, cheque, visa, debit
 - There will be a good variety of French books and will have more grade 7 & 8 materials
 - Librarian was asking for the profits to go towards the library – the money would have to go to the school and it would be added to the library budget and then the school board purchases the books for the library, to purchase books through a specific vendor that meets the requirements
 - Scholastic books do not meet the requirements for library books
 - Do not have quorum to vote on this
 - We have specific vision for our funds – this does not fall within that vision
 - We have enough volunteers
-
- Consideration: public signage indicating Book Fair happening today so that people in the community can see that event is running

OTHER ISSUES:

Not meeting quorum – how to rectify

Reach out to people who are not attending, ask them to remove themselves as voting member?

One time per year we review the by-laws

Any votes dealing with money, require quorum